

Leaflet for the Master thesis AFECO

1. Prerequisites for the application to admission to the Master thesis:

CAUTION: The Master thesis is an examination achievement. It is therefore necessary to be enrolled as an ordinary student at the University of Bonn, until the last achievement is submitted.

The topic of the Master thesis can only be decided upon when the student meets the prerequisites for the registration of the Master thesis:

Courses and Credit Points:

- 60 credit points and **the Research Seminar**

Examiners:

- If you wish to write your thesis in a **cooperation with external entities not part of the Institute for Food and Resource Economics** please notify the examination office before you leave Bonn University.
- External second examiners need to provide an **examination authorization**. The form to apply for an examination authorization is available at the examination office.
- At least one of the examiners needs to be a member of the university lecturers at Bonn University ([POO § 23\(3\)](#)).

2. Application for admission to the Master Thesis

- The application for admission to the Master thesis can only start when all prerequisites are met.
- The form to **apply for admission** to the Master thesis is available at the examination office and needs to be completed by each student personally.
- Students need to show their student ID when filling out the form to apply for admission to the Master thesis.
- The admission needs to be exclusively done by the examination office with the publication in the BASIS system.
- After successful admission to the Master thesis students are asked to **check the information (title/date) on BASIS**.

3. Formalities of the Master Thesis

- The processing time is at most six months and at least two months after the registration at the examination office! Extensions might be granted under special circumstances to a maximum time of 6 weeks.
- The text of the thesis should be at least 50 pages and not exceed 80 DIN A4 pages ([POO §22 \(8\)](#)).
- On the **title page** students need to indicate: the students name and matriculation number, the thesis title, the supervisors and submission date. **CAUTION:** All information must be identical to the information on the application for admission form.

- The Master thesis must include a **signed declaration** on the independent composition of the thesis.
- Templates for the **title page** and the **declaration** can be found [here](#).

4. **Submission of the Master thesis**

- All students must be registered at university of Bonn on the date of submission of the thesis.
- When submitting the thesis students are required to show their **student ID**.
- The submission date and title must be identical to the information on the admission.
- In case students wish to submit before the regular submission date the new date needs to be included on the cover and title page.
- Three hard copies and one electronic copy of the Master thesis should be delivered within the regular processing time to the examination office.
Hard copies: please use a hard cover and glue binding no ring binding!
Soft copy: please send a copy of the Master thesis in PDF format to: pruefamt-msc@lwf.uni-bonn.de
- The soft copy must be sent on the same date as the hard copies are handed in.
- The evaluation of the Master thesis should be available on BASIS at the latest eight weeks after the submission.